

## Wall City Council Meeting

December 6, 2012 6:30pm

Members Present	Carolynn Anderson, Finance Officer; Jeff Clark, Public Works
Dave Hahn, Mayor	Lindsey Hildebrand, Chamber/Assistant FO
Rick Hustead, Councilman	Cpt. Corey Brubakken, Cpt. Jay Everson, Pennington County Sheriff
Bill Leonard, Councilman	Laurie Hindman, Pennington Co. Courant
Mike Anderson, Councilman	Pandi Pittman, Teen 19 TV
Stan Anderson, Councilman	Dennis Rieckman, Dan Hauk, Wall School
Jerry Morgan, Councilman	Dustin Willett, Emergency Management Director
Pete Dunker, Councilman	Ted Schultz, Cetec Engineering; Reese Kor and Ferrel Cherry, H-C Galloways
	Harley Kiraan, Wally Hoffman, Jackie Kusser

*(All action taken in the following minutes carried by unanimous vote unless otherwise stated.)*

Motion by Leonard, second by M Anderson to approve agenda. Motion carried.

The police report was given by Captain Corey Brubakken. Request for business checks last month has been added to the reporting list. In regard to the deputy hired for our area, he has completed academy training and departure from FTO program mid-January. Sheriff's office administration is doing some reassignments; Captain Evenson will replace Cpt. Corey Brubakken, who is moving to criminal investigations.

Dustin Willett – Pennington County Emergency Director addressed the council on the following items:

- 1) Update on pre-disaster mitigation plan – the plan is complete and once state approves, it then goes to Washington for approval from FEMA. Upon approval mitigation dollars would be available in a 75% County and 25% City matching grant program.
- 2) Some public warning sirens some run off solar panels; however some are not as reliable as they could be. The 2013 budget will allow for solar panel sirens be hooked up to shore power. There is currently no formal agreement between municipalities and Pennington County Emergency Management (PCEM) for sirens. Maintenance work cannot be performed by PCEM until a siren contract is in place.
- 3) Storm mitigation planning involves other funding sources include public shelters grants or Homeland Security grants. The Wall School would like to be part of the discussion as they have showers, kitchen and large gym that would be helpful in times of needing a large emergency shelter. In 2010 the school had received quotes for generators; to run minimum lights – 250kW generator, \$155,000 installed, to run full system - 400 kW \$170,000 completely installed.

H-C Galloways with well monitoring systems reported that some of components in the well system are reaching end of life and some are obsolete, with communications being the main problem. An optimal option would be to replace the entire communications system to a wireless system utilizing IP communications costing \$58,000. This would be low end cost with prices expected to increase 5-8% in 2013. Motions by S Anderson, second by Hustead to approve doing the optimal well monitoring system option at a cost of approximately \$58,000, by eliminating a water main project planned for 2013; and use the funding towards this. Motion carried. HC Galloway will have a quote to the city next week.

Ted Schultz with Cetec gave an update on the Lagoon project.

Cell #1 has an average of one foot of sludge or more in the NW corner of the lagoon. With some aeration and oxygen injection, some of that sludge can disintegrate. It would be much cheaper to add a \$50,000 aerator pump rather than a sludge removal project. This could be an option to the lagoon project which is estimated currently at a price at \$815,000. Ted proposes that the primary project be bid separately from the pump contract.

Discussion was held on what part of the project to go with due to problems with financing. It will be necessary to cut some things out of the 2013 budget to do these projects: sewer, aeration, and new well monitoring system. Finance Officer (FO) Anderson will calculate an increase in wastewater fees to see what would be necessary to generate approximately \$25,000.00 in revenue. Aeration topic was tabled until the next meeting where more accurate bids would be in hand.

Kiraan operator of Wall Discount Outlet was proposing a fence in the back of his building, due to illegal parking and trash issues. Their intention is not to crowd property lines, but to keep in line with existing buildings. The required distance

from the alleyway and the height of the fence was explained. Kiraan was in agreement of the City ordinances. Motion by Husted, second by Morgan to approve the fence with acceptance of your neighbors and work closely with Jeff Clark. Motion carried.

Motion by S Anderson, second by M Anderson to waive the rubble fees for a mobile home by Wall Drug from the trailer court. Motion carried with Husted abstaining from the vote.

Discussion was held concerning the ambulance district lease agreement. FO Anderson noted that the electric bill could be transferred to the ambulance district and they could then bill the fire department accordingly.

Motion by M Anderson, second by S Anderson to approve change in electric bill effective January 1, 2013. Motion carried.

Motion by Dunker, second by Husted to approve ambulance lease agreement. Motion carried.

The contractor has larger bolts for the Main Street lights that will be installed early next week to repair the lights. A written assurance from the contractor that the warranty will be extended from the date that the larger bolts are installed will be required.

Motion by S Anderson, second by M Anderson to approve the amended public works employee job descriptions. Motion carried.

Motions by Dunker, second by M Anderson to have department heads evaluate their employees and each council member will evaluate the Public Works Director and Finance Officer. The council needs to have the evaluations to the Mayor by December 15<sup>th</sup> so he can compile and they shall be reviewed at the year-end December meeting. Motion carried. The Chamber Director is evaluated by both the Finance Officer and the Chamber President.

Motion by S Anderson, second by Husted to approve 2<sup>nd</sup> reading of Ordinance 12-8; Supplemental Appropriation. Motion carried.

**ORDINANCE 12-8  
AN ORDINANCE TO SUPPLEMENT THE 2012 ANNUAL APPROPRIATION**

BE IT ORDAINED, by the City of Wall, South Dakota that the following funds are needed to meet the needs of the municipality in the following departments:

Transfer of Funds

101-0510-5110 Transfer Out (Enterprise)	(\$30,245.70)
602-0381-3911 Operating Transfer	\$30,245.70

Supplemental Appropriations:

101-0431 Streets	
0431-4150 Group Insurance	\$4,000.00
0431-4222 Engineering	\$4,000.00
0431-4342 Project 1	\$320,000.00
Total Appropriation	\$328,000.00

Source of Funding

101-0334-3342 Community Access Grant	\$100,000.00
101-2671 Unassigned Fund Balance	\$228,000.00
	\$328,000.00

101-0435 Airport	
0435-4222 Engineering	\$225,000.00

Source of Funding

101-2671	Unassigned Fund Balance	\$225,000.00
101-0447	Clinic	
0447-4290	Other Expense	\$5,000.00
Source of Funding		
101-2651	Committed for Budget Transfer	\$5,000.00
101-0451	Pool	
0451-4330	Other Capital Expense	\$81,445.00
0451-4290	Other Expense	\$2,285.00
0451-4261	Maintenance Supplies	\$4,500.00
Total Appropriation		\$88,230.00
Source of Funding		
101-0334-3342	Community Access Grant	\$10,000.00
101-2671	Unassigned Fund Balance	\$78,230.00
		\$88,230.00
101	General Fund Total	<u>\$676,475.70</u>
211	Liquor, Lodging, Dining Tax	
0465-4290	Other Expense	\$9,394.87
Source of Funding		
211-0310-3133	“Bed and Booze”	\$9,394.87
280	Fire	
0422-4251	Building Repairs	\$1,000.00
0422-4252	Auto Repairs	\$12,000.00
0422-4260	Office Supplies	\$1,300.00
0422-4261	Maintenance Supplies	\$500.00
0422-4262	Auto Gas & Oil	\$4,200.00
0422-4290	Other Expense	\$12,000.00
0422-4340	Machinery & Equipment	\$12,000.00
Total Appropriation		\$43,000.00
Source of Funding		
280-0372-3670	Contribution/Donations	\$2,000.00
280-0372-3721	Services & Collections	\$34,000.00
280-0372-3819	Other (Grant)	\$7,000.00
Total Appropriation		\$43,000.00
281	Library	
0455-4210	Insurance	\$675.00
0455-4260	Office Supplies	\$450.00
0455-4261	Maintenance Supplies	\$300.00
0455-4270	Travel & Dues	\$150.00
0455-4290	Other Expense	\$2,142.00
Total Appropriations		\$3,717.00
Source of Funding		
373-3670	Donations	\$150.00
373-3671	County Contribution	\$3,567.00
Total Appropriation		\$3,717.00
602	Water	
0433-4281	Pumping, Utility	\$25,000.00

0433-4290 Other Expense	\$2,000.00
0433-4340 Machinery & Equipment	\$500.00
0433-4341 Reserve/Machinery & Equipment	\$26,250.00
0433-4342 Project 1	\$30,000.00
Total Appropriations	\$83,750.00

Source of Funding	
602-2671 Unassigned Fund Balance	\$83,750.00

604 Wastewater	
0432-4222 Engineering	\$40,000.00
0432-4250 Repairs	\$16,000.00
0432-4290 Other Expense	\$10,000.00
Total Appropriations	\$66,000.00

Source of Funding	
604-2671 Unassigned Fund Balance	\$66,000.00

The Finance Officer of the City of Wall shall be and is hereby authorized and directed to certify such appropriations to the end that it be fulfilled and adopted supplemental to the 2012 Annual Appropriations Ordinance.

Dated this 8<sup>th</sup> day of November, 2012

The Golf Course water usage has gone over budget by \$3,634.70. Other expenses for \$280.79 have been paid for with the budget. S. Anderson asked for clarification of the total water usage. The golf course would pay for the other expenses and the Club House water usage. Motion by Husted, second by Dunker to supplement Golf course water bill for a total of \$3,245.70. Motion carried.

Motion by M Anderson, second by Dunker to approve Resolution 12-13, for the City to support the Ag Appreciation Event by offering the Community Center free of rent. Motion carried with Morgan abstaining from the vote.

A RESOLUTION SUPPORTING "Ag Appreciation Event"  
Resolution 12-13

WHEREAS, Agricultural businesses are important to the City of Wall and the surrounding communities, and

WHEREAS, the Ag Appreciation Event is a way of expressing gratitude to those persons in the Agricultural business, and

WHEREAS, the Community Center is an ideal facility to host this event, and

WHEREAS, the City of Wall wishes to help support this important event by donating this facility free of charge, and

NOW THEREFORE, be it resolved the City of Wall shall grant free usage of the community center for the Ag Appreciation Event held annually. It shall be understood that fees may be assessed for any clean-up not done or any damages incurred.

Dated this 6<sup>th</sup> day of December, 2012.

Motion by Husted, second by S Anderson to declare the backhoe as surplus and sell as is. Motion by S Anderson, second by Morgan to approve appraisal committee of Dunker, Paul Goldhammer and Todd Sieler, if they are willing to serve. Motion carried.

Motion by S Anderson, second by Dunker to approve City minutes for November 8<sup>th</sup>, 14<sup>th</sup> and 16<sup>th</sup>. Motion carried.

Motion by S Anderson, second by Dunker to approve pay request #3 for the Airport Building for \$80,784.53 to Custom Environments. Motion carried.

Motion by S Anderson, second by Husted to approve December City of Wall bills. Motion carried.

**Gross Salaries – November 30, 2012:**

Gross Salaries: Adm. - \$5,354.91; PWD - \$9,520.08

AFLAC	Employee Supplemental Ins.	\$357.10
HEALTH POOL	Health/Life Insurance	\$4,180.42
METLIFE	Employee Supplemental	\$25.00
SDRS	Employee Retirement	\$1,754.26
SDRS-SRP	Employee Supp Retirement plan	\$150.00
FIRST INTERSTATE BANK	Employee payroll tax	\$3,298.54

**December 6, Bills**

AIR HON LTD	runway bulbs	\$47.92
APWA	Jeff's membership dues	\$164.00
AWWA	Jeff's membership dues	\$295.00
BADLANDS AUTOMOTIVE	supplies	\$29.84
BANYON DATA SYSTEM	software support	\$770.00
BLACK HILLS CHEMICAL	ice melt-CC supplies	\$681.00
BUSINESS FORMS & ACCOUNTING	city checks-W2-1099	\$229.07
CETEC	engineering for sewer project	\$4,535.00
CONTRACTOR S SUPPLY, INC	50# bags of recrete	\$114.50
DAKOTA BACKUP	backup service	\$145.95
DAKOTA BUSINESS CENTER	copier contract-notebook binders	\$74.06
DARTT FLOWERS	Main Street flowers	\$1,201.00
DE S OIL & PROPANE	diesel fuel additive	\$129.00
DUNKER, LYNN & BRUCE	purchase of land for sewer project	\$7,177.52
ENERGY LABORATORIES	water testing	\$12.50
FIRST INTERSTATE BANK	ach fees	\$12.15
FIRST INTERSTATE BANK	sales tax	\$384.80
G & G EXCAVATION	pumping School lift station	\$250.00
GOLDEN WEST TELE	TS phone	\$447.87
GOLDEN WEST TECHNOLOGIES	driver for voice recorder help call	\$75.00
HAWKINS WATER TREATMENT GROUP	water treatment	\$706.30
KITTERMAN, JIM	insurance reimbursement	\$414.61
LAB CORP OF AMERICA	drug testing fees	\$27.60
PENNINGTON COUNTY COURANT	publishings	\$664.32
PETTY CASH	postage	\$20.88
RAPID DELIVERY INC	freight for water testing	\$10.80
SENSUS METERING SYSTEMS	software support	\$1,524.60
SERVALL UNIFORM	cc rugs	\$55.63
SD DEPT OF TRANSPORTATION	airport engineering	\$1,009.05
SUMMIT SIGNS	parking lot speed sign	\$45.00
TDM EXCAVATING	2 hours dozing at the dump	\$224.49
WALKER REFUSE	garbage service	\$7,652.47
WALL AMBULANCE	final 2012 budget funds	\$8,500.00
WALL BADLANDS AREA CHAMBER	BBB funds	\$3,043.24
WALL BUILDING CENTER & CONST	supplies	\$269.79
WALL FIRE DEPT	final 2012 budget funds	\$3,750.00
WALL LIBRARY	final 2012 budget funds	\$1,959.50
WEST RIVER ELEC	Well pumping	\$9,774.47
WEST RIVER ELECTRIC ASSOC, INC	Main Street loan	\$7,500.00
WEST RIVER/LYMAN-JONES RURAL	water purchases	\$3,500.00
<b>Custom Environment</b>	<b>Pay Request #3</b>	<b>\$80,784.53</b>
<b>TOTAL BILLS:</b>		<b>\$148,213.46</b>

Motion by Dunker, second by M Anderson to approve December Fire Department bills. Motion carried.

**December 6, Bills 2012:**

FIRST INTERSTATE BANK	Retirement Fund	\$1,050.00
FIRST INTERSTATE BANK	fuel on fire calls	\$149.28
GOLDEN WEST TELE	phone-internet	\$123.42
VERIZON WIRELESS	cell phone access	\$46.24
WEST RIVER ELEC	electricity	\$276.54
<b>TOTAL BILLS: \$</b>		<b>\$1,645.48</b>

Motion by S Anderson, second by Husted to approve December Ambulance bills. Motion carried.

**Gross Salaries – November 30, 2012:**

Gross Salaries: \$9,361.21

FIRST WESTERN BANK	Employee payroll tax	\$1,832.92
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**December 6, Bills 2012:**

AT & T	cell phone	\$46.56
CROWN OIL	diesel fuel	\$584.52
DE S OIL & PROPANE	snow tires on W1 & W2	\$80.00
EDDIE S TRUCK SALES & SERVICE	Repair on W1	\$922.05
ERZ MIKE	food for RC runs	\$9.13
GOLDEN WEST TELE	phone-internet	\$176.65
KITTERMAN BOYD	food for RC runs	\$17.29
LINWELD, INC.	oxygen supplies	\$80.80
PENNINGTON COUNTY COURANT	meeting for By-laws notice	\$48.00
RAPID CITY FIRE EMERGENCY	ALS runs	\$600.00
RAPID CITY REGIONAL HOSPITAL	supplies	\$160.20
SDEMTA STATE TREASURER	membership dues	\$210.00
WALL BUILDING CENTER & CONST	supplies-doors	\$724.08
WALL DRUG STORE	office supplies	\$8.94
WALL FOOD CENTER	supplies	\$22.18
WALL HEALTH SERVICES	injections	\$39.62
WEST RIVER ELEC	electricity	\$198.74
<b>TOTAL BILLS: \$</b>		<b>\$3,928.76</b>

Motion by Leonard, second by S Anderson to approve December Library bills. Motion carried.

**Gross Salaries – November 30, 2012:**

Gross Salaries: \$800.25

FIRST WESTERN BANK	Employee payroll tax	\$113.64
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**December 6, Bills 2012:**

FIRST INTERSTATE BANK	books from Amazon	\$43.89
GOLDEN WEST TELE	phone	\$36.30
JUNIOR LIBRARY GUILD	books	\$342.00
PETTY CASH	postage reimbursement	\$49.94
S.D. LIBRARY ASSOCIATION	membership dues	\$20.00
WALL BUILDING CENTER & CONST	supplies	\$3.18
WALL FOOD CENTER	supplies	\$44.64
WEST RIVER ELEC	electricity	\$100.20
<b>TOTAL BILLS: \$</b>		<b>\$640.15</b>

At this time the On-call schedule, Community Center report, Compensatory report, Wall Health Service reports were reviewed.

Motion by Dunker, second by Morgan to surplus the City's TV and VCR in the Community Center. Motion carried.

Motion by Dunker, second by Leonard to approve use of police station garage and block the street off between the police station garage and the community center on January 25<sup>th</sup> for the Ag Appreciation event. Motion carried.

FO Anderson will combine the risk management documents and safety benefit recommendations and bring back at a later date after the committee of S Anderson and Husted have reviewed them. Motion by Leonard, second by Morgan to approve the committee. Motion carried.

Motion by Morgan, second by M Anderson to not approve the county running the 2013 election. Motion carried.

Public Works Director (PWD) Clark gave an update on well #7: A used motor From Weston Engineering for \$10,000 is available, but would need a new seal section at approximately \$12,000. A new motor would be \$30,000.00 with a one year warranty. No warranty is on a used motor, but Weston would warranty the cost for installation of either motor. At this time, well 7 is the only one with a backup generator if there was no electricity due to weather, however; WRLJ is installing generators at each well. A decision of Well #7 repairs will be delayed until PWD Clark can find out if Weston has changed suppliers to a more reliable motor. Another factor is when WRLJ will be done with installing generators.

Motion by Husted, second by S Anderson to delay decision until Dec. 28<sup>th</sup> meeting and see if Weston can find a different supplier for the motors. Motion carried.

Building at airport is coming along. Snow removal equipment bid went to Jenner's Equipment out of Rapid City and the equipment should be delivered in February.

Motion by S Anderson, second by Dunker to approve a special city council meeting to be held on Friday, December 28<sup>th</sup> at Noon. Motion carried

Motion by Husted, second by Dunker to move the January meeting to January 8<sup>th</sup> at 6:30 pm. Motion carried.

Motion by S Anderson, second by Dunker to move into executive session at 9:18pm. Motion carried.

Mayor Hahn declared the meeting out or executive session at 9:38pm and meeting was adjourned.

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David L. Hahn, Mayor

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Carolynn M. Anderson, Finance Officer