

Wall City Council Meeting

August 9, 2012 6:30pm

The Wall City Council met for a regular meeting August 9, 2012 at 6:30 pm in the Community Center meeting room.

Members Present:

Dave Hahn, Mayor
Rick Husted, Councilman
Bill Leonard, Councilman
Mike Anderson, Councilman
Stan Anderson, Councilman
Absent:
Jerry Morgan, Councilman

Others Present:

Carolynn Anderson, Finance Officer; Jeff Clark, Public Works Director
Lindsey Hildebrand, Chamber/Assistant FO
Lt. Corey Brubakken and Sergeant Dan Wardle, Pennington County Sheriff
Laurie Hindman, Pennington Co. Courant
Pandi Pittman, Wally Hoffman, Juanita Schroeder, Eldon Helms, Kent Jordan
Scott Eisenbraun, Rusty Olney, Grady Crew

(All action taken in the following minutes carried by unanimous vote unless otherwise stated.)

Motion by Husted, second by Dunker to approve the agenda. Motion carried.

Lt. Corey Brubakken presented the police report. There was increased presence during celebration. Brubakken introduced Sergeant, Dan Wardle and commented that a new deputy for Wall is in training and will hopefully be ready for duty by mid November.

Motion by Dunker, second by Leonard to approve new sign request by Petals and Pots. Motion carried.

Motion by Husted, second by M Anderson to approve building permit for Kim Beers to build a garage with seven foot (7') variance on back lot line adjacent to property to the South, also owned by Kim Beers. Motion carried.

Additional building permits were reviewed for Dorothy Fortune to add a handicap accessible deck and Red Rock Restaurant with sidewalk maintenance.

Motion by S Anderson, second by Husted to approve transfer of off-sale liquor license from Wall Food Center to Rosebell Inc. Motion carried.

Motion by Leonard, second by S Anderson to approve rezoning the Hildebrand property located at 104 Creighton Road from residential to commercial. Motion carried.

The Echo Valley group has met with the Planning and Zoning committee to discuss the installation of water mains that would connect to the main line west of Stone Drive. They would like to continue working toward annexation and asked the city to consider sharing the cost of the installation of an 8 inch line 50/50. Motion by Leonard, second by S Anderson to approve continuing the Echo Valley project as approved by engineer. Motion carried. Clark mentioned that he would like to see a weekly inspection by CETEC to ensure that all proper materials are being used and the plan is going according to plan.

Finance Officer (FO) Anderson wanted council input on property cleanup abatement. Letters have been sent to 4 separate properties, three times and no response or cleanup has occurred with the deadline date having been reached. The council requested a report of estimated time to clean each property before they made a decision. If the city cleans up the properties, the owners would be billed and fees would be added to their taxes if they do not pay.

Wally Hoffman, president of the Eastern Pennington County Ambulance District voiced concerns over the proposed lease agreement for the building and equipment about whether there are any repairs needed before they entered into the agreement. Other concerns from the EMTs included how the insurance would be handled as the building was originally set up to share 50/50 with the fire department. Suggestions included keeping the insurance under the city and bill each department accordingly. Actual usage as well as utility usage should be adjusted as the 50/50 may not be applicable anymore.

The sewer issues at 215 W Fifth Street have been resolved with the sewer main being relined. There should not be any more issues as no major defects were found.

The sewer lagoon project was discussed. Several manholes going over the hill are in very bad condition and the engineer's suggestion was to include them in the project and do the whole thing at once with the total cost estimate at \$770,000. If the city should try to get on the state water plan to get funding, it would require an initial outlay of around \$10,000 to generate a facility plan and then the likelihood of receiving funds was questionable. There is currently \$225,000 in the sewer reserve and approximately \$546,000 in the wastewater money market, so funding it is not completely out of the question. The council requested that the engineer be present at the next meeting to give more information.

Motion by S Anderson, second by M Anderson to authorize opening bids for the airport snow blower and to approve the previous appointed committee to accept bids. Motion carried. The cost is \$200,000 and the city's portion is 2%. The blower can only be used within the City under extreme emergencies.

Budget for 2013CY was discussed. The council accepted the Pennington County Sheriff's office budget request of \$103,600.00. Motion by S Anderson, second by Husted to approve 1st reading of 12-05, 2013 Budget with the Finance Committee meeting prior to the September meeting to further refine the budget. Motion carried.

Motion by S Anderson, second by Husted to approve 1st reading of ordinance 12-06, amend sign ordinance. Motion carried.

Motion by S Anderson, second by Husted to approve July 9th and 26th city council minutes. Motion carried.

Motion by Dunker, second by S Anderson to approve the June Ambulance minutes. Motion carried.

Motion by S Anderson, second by M Anderson to approve paying the 2011 budget funds for Wall Health Service that were put in reserves and their 2012 budget funds for a total of \$10,000.00. Motion carried.

Motion by Dunker, second by M Anderson to approve the remaining August City of Wall bills. Motion carried.

Gross Salaries – July 31, 2012:

Gross Salaries: Adm. - \$5,386.16; PWD - \$9,520.08; Seasonal - \$7,229.75

AFLAC	Employee Supplemental Ins.	\$357.10
HEALTH POOL	Health/Life Insurance	\$4,180.42
METLIFE	Employee Supplemental	\$25.00
SDRS	Employee Retirement	\$1,754.26
SDRS-SRP	Employee Supp Retirement plan	\$150.00
FIRST INTERSTATE BANK	Employee payroll tax	\$4,733.51

August 9, Bills 2012:

Air Hon, LTD.	casters for chair carts	\$96.00
Anders, Skyler	water aerobics	\$710.00
Associated Supply Company	vacuum cart	\$2,506.61
Badlands Auto	white pickup-fuel pump	\$556.47
Banyon Data Systems	software support	\$770.00
Black Hills Chemical	CC/street trash can liner	\$684.85
Brosz Engineering	for airport building	\$1,032.24
Butler Machinery	repair pinion seal-Loader	\$824.55
Century Glass	CC windows-Library doors	\$15,872.00
Crown Oil	fuel	\$1,575.20
Dakota Business	copier contract	\$80.00
Dakota Backup	backup service	\$167.10
Dakota Mill	chemical	\$71.25
Energy Laboratories	water testing	\$100.00
Evangelical Free Church	CC deposit refund	\$75.00
First Interstate Bank	ach fees	\$12.40
First Interstate Bank	sales tax	\$424.28
Golden West	phone bill	\$512.60
Gravatt, Larry	Ambulance District formation	\$2,632.19

Grimm's Pump	portable water pump repair	\$156.01
Gunderson Palmer	attorney fees	\$2,757.50
Hamm, Loy	CC deposit refund	\$60.00
Harvey's Lock Shop	Community center door repair	\$293.78
Hawkins, Inc	water treatment	\$3,825.71
HD Supply	meter head	\$80.09
Ken's Refrigeration	reclaim Well #4 unit	\$71.43
Kitterman, Jim	insurance payback	\$414.61
Lurz Plumbing	CC sewer clean out	\$178.57
Northwest Pipe	heads for S Blvd sprinkler	\$130.36
One Call	locate requests	\$6.66
Pennington County Treasurer	Ambulance election	\$1,000.00
Pennington Co Courant	publishing	\$613.17
Pennington Co Sheriff	3 rd Qrt contract	\$25,017.50
Post Office	stamps	\$346.00
Power House	fuel pump for welder	\$20.60
Rapid Delivery	shipping for H2O testing	\$64.80
Servall	cc rugs	\$53.49
SD Rural Water	camera 4 blocks of sewer	\$550.00
SD Health	water testing	\$620.00
Summit Signs	street signs	\$523.00
TLC Electric	Celebration electric panel	\$2,611.36
Town of Quinn	CC deposit	\$30.00
Walker Napa	supplies	\$15.96
Wall Badlands Chamber	BBB funds	\$3,630.45
Wall Building Center & Const.	supplies	\$431.29
Wall Health Service	2011 & 2012 budget funds	\$10,000.00
Waste Management	garbage service	\$7,586.88
West River Lyman Jones	water purchase	\$3,500.00
Health Pool	addition to payroll insurance	\$94.00
Petty Cash	postage	\$137.96
WREA	electricity	\$14,724.90
WREA	Main St loan	\$7,500.00
TOTAL BILLS: \$115,748.82		

Motion by Husted, second by Dunker to approve the August Fire Department bills. Motion carried.

August 9, Bills 2012:

Allegiant Emergency	first aide supplies	\$15.00
Badlands Automotive	Brush 2 repair	\$95.33
Garrett Bryan	apple/Cactus/Sage Creek/Pinnacle	\$247.50
Corner Pantry	fuel	\$455.01
Crown Oil	diesel	\$1,639.90
De's Oil	batteries	\$549.15
First Interstate Bankcard	fuel-food-travel-office	\$1,419.87
Golden West	phone bill	\$131.71
Grimm's Pump	grant match supplies	\$1,480.02
Jim Kitterman	apple/Cactus/Sage Creek/Pinnacle Highland	\$615.00
John Kitterman	apple/Cactus/Sage Creek/Pinnacle Highland	\$690.00
Harvey Miller	apple/Cactus/Sage Creek/Pinnacle Highland	\$922.50
Red Rock Restraint	food for fire	\$120.00
Rosenbauer	Engine 1 repair	\$261.24
Joel Stephens	apple/Cactus/Sage Creek/Pinnacle	\$547.50
George Michaels	Sage Creek/Pinnacle/Highland	\$285.00
Jerry Johannasen	Cactus fire	\$105.00

Darwin Geigle	Cactus/Pinnacle	\$352.50
Butch Kitterman	Cactus/Sage Creek/Pinnacle	\$397.50
Jeremy Hertel	Pinnacle/Highland	\$285.00
Kiya Richardson	Highland	\$270.00
Wall Auto Livery	fuel	\$121.57
Wall Building Center	supplies	\$143.38
Wall Drug	celebration supplies	\$71.52
Wall Food Center	supplies	\$45.19
Wall Health Service	medical	\$496.00
West River Electric	electricity	\$178.46
TOTAL BILLS: \$11,940.85		

Motion by S Anderson, second by M Anderson to approve paying the time for wild land fires only if documented proof is provided. Motion carried.

Motion by Dunker, second by Leonard to approve the August Ambulance Department bills with exception of the Black Hills Embroidery bill for t-shirts. Motion carried.

Gross Salaries – July 31, 2012:

Gross Salaries: \$8025.23

FIRST WESTERN BANK	Employee payroll tax	\$1,455.98
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August 9, Bills 2012:

AT&T	cell phone	\$46.36
Crown oil	fuel	\$816.00
Mike Erz	food for runs to Rapid	\$10.08
Golden West	phone-internet	\$195.12
Jerry Johanassen	food for runs to Rapid	\$8.96
Linweld, Inc	oxygen supplies	\$83.26
Marge Pahl	food for runs to Rapid	\$10.89
Rapid City Fire Emergency	ALS runs	\$1,200.00
Wall Food Center	supplies-food for meetings	\$68.46
Mary Kay Wilson	food for runs to Rapid	\$14.61
West River Electric	electricity	\$158.44

TOTAL BILLS: \$2,612.18

Motion by Husted, second by M Anderson to approve the August Library bills. Motion carried.

Gross Salaries – July 31, 2012:

Gross Salaries: \$621.00

FIRST WESTERN BANK	Employee payroll tax	\$82.58
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August 9, Bills 2012:

Badlands Computer Service	computer service contract	\$400.00
Wendy Brunnemann	supplies	\$27.91
First Interstate Bankcard	books	\$6.37
Golden West	phone	\$36.77
Jonny Winn	ink cartridges	\$31.78
West River Electric	electricity	\$55.94

TOTAL BILLS: \$558.77

Motion by Husted, second by S Anderson to approve the August Cemetery bills. Motion carried.

Gross Salaries – July 31, 2012:

Gross Salaries: \$262.50

FIRST INTERSTATE BANK	Employee payroll tax	\$34.93
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August 9, Bills 2012:

Corner Pantry	fuel	\$46.60
West River Electric	prepay electricity	\$60.00

TOTAL BILLS: \$106.60

At this time the on-call schedule, compensatory report, Community Center report and Wall Health Service report were reviewed.

FO Anderson noted the new community center windows have been installed and new blinds have been ordered for the grand hall. The new Library doors have also been installed.

The Municipal League conference in October will be held in Pierre, council members wanting to attend should notify Anderson before the September meeting.

Motion by Dunker, second by Leonard to approve moving the October meeting to the 9th. Motion carried.

Motion by Husted, second by Leonard to approve purchase of point of sale software system for Banyon at a cost of \$1995 which includes installation. Motion carried.

FO Anderson explained her computer was purchased in 2005 from Golden West and has been shutting down on a regular basis. A quote from Golden West for a new computer is \$1092, plus \$500-\$600 for the conversion. Motion to approve new computer up to \$2,000 by S Anderson, second by Dunker. Motion carried.

Public Works Director (PWD) Clark had three items for budget review, a V Blade for the bobcat for a cost of \$4,420 was rejected, a brush cutter for the bobcat at the cost of \$5,940 was rejected, and a newer backhoe at the cost of \$37,000 was discussed. The current backhoe is only used about 20 hours a year and needs maintenance. The council requested that Clark look into the cost of repairs for the present backhoe.

Motion by Leonard, second by M Anderson to raise the purchase order limit for local purchases from \$50 to \$200. Motion carried.

Mayor Hahn and the council thanked Pete Dunker for his work and dedication to the formation of the ambulance service. Dunker recognized the hard work of Carolynn Anderson and also Lindsey Hildebrand's contributions.

Councilman Leonard noted that a Standard Operating Procedure manual needs to be developed for smoother interaction between the Public Works Department and Finance Office.

The next City Council meeting will be on September 6th at 6:30 pm.

Meeting adjourned at 9:10 pm.

David L. Hahn, Mayor

Carolynn M. Anderson, Finance Officer