

Wall City Council Meeting
September 6, 2012 6:30pm

The Wall City Council met for a regular meeting September 6, 2012 at 6:30 pm in the Community Center meeting room.

Members present:

Dave Hahn, Mayor
Rick Hustead, Councilman
Bill Leonard, Councilman
Mike Anderson, Councilman
Stan Anderson, Councilman
Jerry Morgan, Councilman

Others present:

Carolynn Anderson, Finance Officer; Jeff Clark, Public Works Director
Lindsey Hildebrand, Chamber/Assistant FO
Sergeant Dan Wardle, Pennington County Sheriff
Laurie Hindman, Pennington Co. Courant
Pandi Pittman, Teen 19, Ted Schulz, Cetec Engineering
Jim Kitterman, Kevin Kjerstad, Thomas Van Osdal
Rick Johnson, Preston Johnson

(All action taken in the following minutes carried by unanimous vote unless otherwise stated.)

Motion by S Anderson, second by Dunker to approve the agenda. Motion carried.

Sergeant Dan Wardle presented the police report.

Schulz from Cetec presented an updated plan to the sewer/lagoon project. Recommendations are to increase from a 10 inch clay sewer main to 15 inch PVC in the proposed area and to increase the slope on the pipeline, affectively increasing capacity from 450 gallons per minute to 1,870 gallons per minute. The estimated cost is between \$738,000 and \$814,000; depending on the inclusion of all phases. S Anderson commented that the committee had decided that the project was important enough to do the entire project rather than in phases. The committee recommends using all of the wastewater reserves and most of the money in the wastewater account to achieve this project and possibly take out a minimal loan. Dunker questioned the need to keep cell 2. Schulz said it is a subject of discussion; one possible option is to move the sludge from cell 1 into cell 2 and cap it. The project would start in the spring of 2013 with a proposed deadline of the fall, with bids opening in January.

Motion by S Anderson, second by Morgan to move forward with all phases of the sewer/lagoon project. Motion carried.

Thomas Van Osdal apologized for his behavior at the pool, presented a check for cost of cleanup at the pool, and volunteered one day of his service to the city for any project they may have.

At this time building permits were reviewed: Dennis Rieckman for a carport, Jeff Clark for a storage shed, Bill Zebrowski for a deck with roof

Motion by Hustead, second by M Anderson to approve liquor license for the Two Bit Saloon to serve/sell alcohol in the community center on September 7th and 8th. Motion carried.

One bid for the snow removal equipment was received for \$192,000. New FAA requirements state equipment needs to be 60% or more manufactured in the United States. The bid does not meet those requirements; therefore, it can not be accepted. The Federal calendar year ends September 10th and the start of the new fiscal year matching fund amounts increase from 2% to 5%. The snow removal equipment has to be purchased within 2 years of the new building project. Preston Johnson talked with an implement dealer and if specifications were changed, the 60% requirement could be possible, it would also be cheaper as it would be a smaller piece of equipment so the city's portion wouldn't be as much regardless of the 5% matching funds.

Kevin Kjerstad commented on the importance of the pilot lounge at the airport. He will not land at an airport that does not have this type of facility. The lounge would be a place to provide food or drink, a place to rest, get out of the elements and provide weather reports. The FAA has money to spend on this type of projects to stimulate the economy. Kjerstad noted that the cost to the city for the building is minimal for the type of building being built and the snow removal equipment that will also be housed within. Kjerstad also noted that accepting the grant will jeopardize the possibility of having enough reserve money for the runway extension. The FAA has been unable to finalize those plans for many years so he strongly urged to move ahead with the building project but to keep in mind the need for a runway extension.

Preston Johnson commented that the facility will not directly benefit him, but will help the city attract more airplanes. Johnson stated the current runway will decrease by 600 feet if it is ever resurfaced. This is because of the proximity of the E-Free Church and Golden West. If the extension project is not completed, he would be forced to move to a different primary location. There has been approximately \$20,000 spent on engineering fees for the building project so far and will not be refundable if the project is not completed. If the project is completed the City's investment in the building would be a total of \$4,000.

Motion by S Anderson, second by Leonard to proceed forward on the airport building and accept the bid of \$182,000 from Custom Environments. Motion carried.

Motion by Dunker, second by M Anderson to tentatively forward the Ambulance District lease agreement for the building and equipment to the attorney for his review. Motion carried.

The finance committee met after the August council meeting to review the budget and make adjustments for a balanced budget. Motion by S Anderson, second by Husted to approve the 2nd reading of Ordinance 12-05; 2013 Appropriations with proposed changes. Motion carried.

ORDINANCE 12-05 2013 APPROPRIATIONS

BE IT ORDAINED by the City of Wall that the following amounts be appropriated to meet the obligations of the municipality for 2013.

EXPENDITURES		MEANS OF FINANCE	
101 GENERAL FUND		101 GENERAL FUND	
411 Council	\$ 62,250.00	310 Property Tax	\$ 263,450.00
413 Elections	\$ 800.00	310 Municipal Sales Tax	\$ 788,100.00
414 Finance Admin	\$ 54,600.00	320 License & Permits	\$ 10,242.00
419 General Govt.	\$ 62,500.00	335 State Shared Rev	\$ 30,000.00
421 Police	\$ 108,100.00	339 County Shared Revenue	\$ 750.00
422 Fire Dept.	\$ 31,100.00	340 Pool Revenue	\$ 800.00
431 Street Dept.	\$ 373,150.00	360 Interest	\$ 6,000.00
435 Airport	\$ 4,000.00	360 Rent	\$ 10,500.00
446 Ambulance District	\$ 47,196.00	360 Other Income	\$ 2,000.00
447 Clinic	\$ 5,000.00		
450 Power House	\$ 8,000.00		
450 Golf Course	\$ 27,000.00		
450 Celebration	\$ 2,000.00	390 OTHER SOURCES	
451 Pool	\$ 35,400.00	Transfer In (GF)	\$ 38,504.00
452 Parks	\$ 53,450.00		
Baseball	\$ 2,000.00		
Beautification	\$ 2,000.00		
456 Comm Center	\$ 77,700.00		
101 CAPITAL OUTLAY ACCUMULATIONS			
Airport	\$ 5,000.00		
510 Transfer Out (W)	\$ 190,600.00		
Transfer Out (Misc)	\$ 25,500.00		
FD-\$15,000.00			
Library-\$8,000.00			
Cemetery-\$2,500.00			
TOTAL EXPENDITURES	\$1,177,346.00	TOTAL REVENUE & CASH	\$1,150,346.00
211 SPECIAL REVENUE EXPENSES		211 SPECIAL REVENUE	
465 Transfer Out (CH)	\$ 51,496.00	310 2nd % Sales Tax	\$ -
490 Transfer Out (GF)	\$ 38,504.00	B & B Tax	\$ 90,000.00
TOTAL SPECIAL REVENUE	\$ 90,000.00	TOTAL SPECIAL REVENUE	\$ 90,000.00

280 FIRE DEPARTMENT

422Fire Dept. \$ 34,000.00
Total \$ 34,000.00

281 LIBRARY

455Library \$ 23,000.00
Total \$ 23,000.00

282 CEMETERY

437Cemetery \$ 4,000.00
Total \$ 4,000.00

280 FIRE DEPARTMENT

372Donations/Services \$ 19,000.00
 Transfer In (GF-FD) \$ 15,000.00
Total \$ 34,000.00

281 LIBRARY

367County Contribution \$ 15,000.00
 Transfer In (GF-Library) \$ 8,000.00
Total \$ 23,000.00

282 CEMETERY

386Service and Interest \$ 1,500.00
 Transfer In (GF-Cemetery) \$ 2,500.00
Total \$ 4,000.00

304 DEBT SERVICE EXPENSES

472TIF Debt #2 \$ 6,415.72
TOTAL DEBT SERVICE EXPENSES \$ 6,415.72

304 DEBT SERVICE REV

310TIF #2 Tax Revenue \$ 6,415.72
TOTAL DEBT SERVICE REVENUE \$ 6,415.72

ENTERPRISE FUND EXPENDITURES**602 Water**

433Expense \$ 363,800.00
 Water Cap. Proj. \$ -
 Water Reserve \$ -
Total \$ 363,800.00

604 Wastewater

432Expense \$ 527,150.00
 WW Cap. Proj. \$ -
 WW Reserve \$ 70,000.00
Total \$ 597,150.00

612 Solidwaste

434Expense \$ 122,000.00
 SW Cap. Proj.
 SW Reserve
Total \$ 122,000.00

ENTERPRISE FUNDS REVENUE**602 Water**

381Revenue \$ 200,200.00
 Transfers In (W) from GF \$ 190,600.00
Total \$ 390,800.00

604 Wastewater

383Revenue \$ 100,000.00
 Reserve Fund \$ 225,000.00
 Cash on Hand in MM \$ 272,150.00
Total \$ 597,150.00

612 Solidwaste

388Solidwaste Revenue \$ 122,000.00
Total \$ 122,000.00

TOTAL ENTERPRISE EXPENSES \$1,082,950.00**TOTAL ENTERPRISE REVENUE \$1,109,950.00****Total Budget-Expenses \$2,417,711.72****Total Budget-Revenue \$2,417,711.72**

The finance officer is hereby directed to certify the foregoing dollar amounts of levies made in this Ordinance to the County Auditor.

Dated at Wall, South Dakota this 6th day of September 2012.

Motion by Leonard, second by Morgan to approve 2nd reading of Ordinance 12-06: Sign ordinance. Motion carried.

ORDINANCE 12-06**AN ORDINANCE TO AMEND ORDINANCE 15.16 – SIGNS**

BE IT ORDAINED by the City of Wall, South Dakota that Chapter 15.16.085 be amended and read as follows:

15.16.085 Existing signs.

Signs that are already in existence and are being refaced and are not changed in size, dimension, **script, logo,** format and/or location will not require an application or pay a fee.

This ordinance shall take effect twenty (20) days after the date of publication pursuant to SDCL-9-19-13.

Dated at Wall, South Dakota this 9th day of August, 2012.

Motion by S Anderson, second by Hustead to approve Resolution 12-10; employee purchase resolution. Motion carried.

RESOLUTION 12-10
RESOLUTION ON PURCHASES BY CITY EMPLOYEES

WHEREAS, the City Council of Wall has the power to delegate to any employee of the municipality the authority to enter into a contract/purchase on behalf of the municipality and to execute the contract/purchase and any other instrument necessary or convenient for the performance of the contract/purchase subject to the limitations delegated by the governing body

THEREFORE, BE IT RESOLVED, all employees are authorized to make purchases up to two hundred dollars (\$200.00) from local vendors only. Purchases with vendors outside the limits of the city between the amount of fifty dollars (\$50.00) and three thousand five hundred dollars (\$3,500.00) shall require a purchase order signed by the Mayor, Finance Officer, and Public Works Director. A councilman may sign in the absence of one or more of the above named signers for a total of three signatures on all purchase orders.

BE IT FURTHER RESOLVED, any purchase over three thousand five hundred dollars (\$3,500.00) must be approved by the governing body unless deemed to be emergency spending. If emergency spending is deemed to be necessary, Chapter 3.24 shall apply.

Dated this 6th day of September 2012.

Finance Officer (FO) Anderson feels the animal ordinance already in place is sufficient on addressing vicious dogs. The issue was dropped.

FO Anderson's recommendation for ordinance revision would require all commercial businesses contracting for once a week service due to complaints of one business using another business's garbage dumpster. Motion by Hustead, second by M Anderson to proceed with revising the ordinance to require garbage service for commercial businesses. Motion carried.

Engineer, Schulz commented on Echo Valley utility easement for approval. The proposed easement is 20 feet wide. The new water main has a cost of \$58,000 for installation. Motion by Hustead, second by M Anderson to approve the easement for the water main for Echo Valley and authorize Mayor Hahn to sign documents. Motion carried.

Echo Valley owners will be required to pay a connection fee to the City's main and will need to transfer ownership of the Main to the City before Hancock can connect plus his residential connection fee. Motion by S Anderson, second by Dunker to authorize water committee to accept Hancock's connection when requested. Motion carried.

FO Anderson expressed concern on receiving complaints from property owners that feel they are being targeted with letters to clean up their property; while other property owners are not complying after several letters have been sent. Kitterman commented there may need to be more specific guidelines to follow in determining property cleanup. Consensus was to defer to next month's agenda and FO Anderson will bring back information from the municipal league conference.

Public Works Director (PWD) Clark will check into having an outside service come in and look at code violations and how to enforce ordinances.

Motion by S Anderson, second by Hustead to approve August 9th and August 28th City Council meetings. Motion carried

Motion by Hustead, second by M Anderson to approve September City of Wall bills. Motion carried with Morgan abstaining on the Dakota Mill bill.

Gross Salaries – August 31, 2012:

Gross Salaries: Adm. - \$5,320.54; PWD - \$9,520.08; Seasonal - \$3,452.75

AFLAC	Employee Supplemental Ins.	\$357.10
HEALTH POOL	Health/Life Insurance	\$4,180.42
METLIFE	Employee Supplemental	\$25.00
SDRS	Employee Retirement	\$1,754.26
SDRS-SRP	Employee Supp Retirement plan	\$150.00
FIRST INTERSTATE BANK	Employee payroll tax	\$3,785.57
<u>September 6, Bills 2012:</u>		
A-Tech Sewer	reline sewer main	\$20,000.00
Banyon Data Systems	POS training-support	\$670.00
Brosz Engineering	airport engineering	\$649.88
Cetec	engineering	\$3,512.40
Dakota Business	supplies-copier contract	\$64.50
Dakota Backup	backup service	\$167.10
Dakota Mill	chemical spray	\$95.63
Flexible Pipe Tools	root cutter tool	\$2,199.17
First Interstate Bankcard	dog waste bags/CC shades	\$966.00
First Interstate Bank	ach fees	\$12.40
First Interstate Bank	sales tax	\$412.86
Golden West	phone bill	\$501.53
Great Western Tire	repair loader tires	\$212.00
Hawkins, Inc	water treatment	\$3,653.83
Jenner Equipment	mower blades	\$137.40
Kitterman, Jim	insurance payback	\$414.61
Northwest Pipe	timer for S. Blvd	\$176.11
Pennington Co Courant	publishing	\$531.60
Powerhouse	repair generator motor	\$172.49
Servall	cc rugs	\$53.49
SDML	POS software/Conference fee	\$2,095.00
SD Assoc Rural Water	membership dues	\$395.00
Walker Napa	oil/oil filter	\$80.83
Wall Ambulance	3 rd qrt budget	\$8,500.00
Wall Building Center	supplies	\$267.04
Wall Fire Dept.	3 rd qrt budget	\$3,750.00
Wall Library	3 rd qrt budget	\$1,959.50
Waste Connections	garbage service	\$7,985.26
Wausa Tile	trash can receptacles	\$3,367.42
WREA	electricity	\$14,259.91
WREA	Water/Sewer loan payment	\$37,500.00
WREA	Main St payment	\$7,500.00
West River Lyman Jones	water purchase	\$3,500.00
Zep Sales & Service	sewer chemical	\$1,028.84
Black Hills Chemical	trade difference on TP for CC	\$3.90
Angie Derner	CC deposit refund	\$75.00
De's Oil & Propane	oil/filter/tire repair	\$285.64
HD Waterworks	water supplies	\$20.81
Dean Patterson	CC deposit refund	\$163.50
Rapid Delivery	shipping on water testing	\$10.80
SD Dept of Environment	discharge fees	\$50.00
Wall Badlands Chamber	BBB funds/antivirus	\$4,829.22
Wall Youth Baseball	budget funds left	\$407.01
TOTAL BILLS: \$132,637.68		

Motion by S Anderson, second by M Anderson to approve September Fire Department bills. Motion carried.

September 6, Bills 2012:

Badlands Automotive	fuel additive	\$47.97
Black Hills Fiberglass	wildland jumpsuit	\$144.84

Corner Pantry	fuel	\$97.36
First Interstate Bankcard	fuel-food	\$734.84
Golden West	phone bill	\$136.59
M&T Fire & Safety	float pump/grant match	\$4,746.00
West River Electric	electricity	\$176.77
TOTAL BILLS: \$6,084.37		

Motion by S Anderson, second by Morgan to approve September Ambulance bills. Motion carried.

Gross Salaries – August 31, 2012:

Gross Salaries: \$8,714.25

FIRST WESTERN BANK	Employee payroll tax	\$1,685.26
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September 6, Bills 2012:

AT&T	cell phone	\$46.36
De's Oil	oil/filter	\$176.04
EMP	supplies	\$325.83
Mike Erz	food for runs to Rapid	\$25.61
First Interstate Bankcard	fuel/t-shirts	\$1,700.74
Golden West	phone-internet	\$183.22
Linweld, Inc	oxygen supplies	\$201.26
Marge Pahl	food for runs to Rapid	\$19.98
Wall Building Center	supplies	\$21.98
Mary Kay Wilson	food for runs to Rapid	\$7.91
West River Electric	electricity/lightbulb	\$173.13

TOTAL BILLS: \$2,882.06

Motion by Leonard, second by M Anderson to approve September Library bills. Motion carried.

Gross Salaries – August 31, 2012:

Gross Salaries: \$834.75

FIRST WESTERN BANK	Employee payroll tax	\$114.47
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September 6, Bills 2012:

Demco	supplies	\$792.37
First Interstate Bankcard	books	\$446.63
Golden West	phone	\$36.27
Wall Building Center	keys	\$11.16
West River Electric	electricity	\$51.80

TOTAL BILLS: \$1,338.23

At this time the On-call schedule, Community Center report, Compensatory report, Wall Health Service reports were reviewed.

Motion by Hustead, second by Leonard for FO Anderson to attend a property tax workshop in Philip, September 25th at 1:00 pm. Motion carried.

Motion by S Anderson, second by Morgan to approve FO Anderson attending municipal league annual conference in Pierre October 2nd - 5th. Motion carried.

PWD Clark suggested that Todd Sieler be hired to work at the rubble site at \$85/hr with operator rather than using the loader; whereas, flat tires are common and new tires are \$1,800 each. Sieler would be needed two to three times this fall at two (2) hours per time at approximately \$500-\$600 total cost. Motion by Morgan, second by Dunker to authorize hiring Todd Sieler for work at the rubble site with a limit of \$700 annually. Motion carried.

Motion by Leonard, second by S Anderson to approve Clark and Garrett Bryan attending annual training in Rapid City September 11th-14th. Motion carried.

Motion by S Anderson, second by Dunker to approve authorization of propane contract by the Mayor, Finance Officers, Public Works Director and one Council member when prices stabilize and a contract is formed. Motion carried.

Hahn recently attended an Emergency Planning meeting where items discussed included possible funding for projects such as tornado storm shelters, etc.

Kitterman thanked the council for the pool upgrade; it was a good summer as far as pool repairs and issues.

Next City Council meeting will be Tuesday, October 9th at 6:30pm

Meeting Adjourned at 8:23 pm.

David L. Hahn, Mayor

Carolynn M. Anderson, Finance Officer