

Eastern Pennington County Ambulance Board of Directors

Meeting

January 17, 2023 6:00 pm

Wall Ambulance

1. Kaylynn called meeting to order at 6:12 pm
2. Roll Call
Kaylynn, Angel, Zack, Lilly- in attendance
Dan – not in attendance
Others: Mary Williams, Jerry Morgan, Cassidy Cowan
3. Attendance on zoom- none
4. Approve Agenda. Motion by Zack, Second by Lilly. Motion passed.
5. Approve minutes:
 - Minutes from November 15, 2022. Motion by Zack, second by Kaylynn. Motion passed.
 - Minutes from November 29, 2022. Motion by Lilly, second by Zack. Motion passed.
6. Angel made a motion to approve bills, Kaylynn seconded. Motion carried.
7. New business
 - Annual Meeting – March 14, 2023
 - Directors' terms. Dan and Lilly will be fulfilling previous directors terms this year. They can run for a new 3-year term in March. Zack will have to circulate a petition to finish the previous director terms that ends in 2024.
 - Townships donation request. Zack said that townships are still willing to donate to the Ambulance district. He volunteered to visit with Townships about donations to the Wall Ambulance.
8. Old business
 - Policies and procedures. Cassidy said she could provide how Hot Springs handles it. Based on Lynn's previous comments about requirements for new hires and billing, it was proposed to work on policy for billing and new hire requirements.
 - Discussion on EMT classes, what does it take to train an EMT, cost associated with that, including providing incentives for employees. Cassidy Cowan shared her experience with Hot Springs, ALS (advanced Live support) is the biggest revenue income.
 - By-laws. Revision of by-laws. Suggestion to amend the by-laws.
9. Presidents' report – no report
10. Vice President report – no report
11. Treasurer's/Secretary report. Angel received request from the County Auditors to submit financial report by January 31, 2023
Lilly shared her conversation with Rapid City chief of Ambulance, Keystone director, Director of EMS of Department of Health Services about ambulance services in rural community and what long-term solution would be. Different resources available to ambulance services.
Discussion on grants: what equipment we need to apply for: medical equipment, uniforms for employees.

Rates for the billing need to be relooked. Lynn will look over it and bring the offer to the Board at the next meeting.

12. Director's report

Need new refrigerator. More ice melt.

Runs (see report)

Zack gave an update on the quote for ambulance tires.

Angel indicated that Ambulance services has less than \$10,000 left for operational needs. Lilly suggested going to the city council and addressing the issue with them to see if they can back us up through May, when we receive tax district funds.

13. Public comments - none

14. Next Meeting will be February 21,2023

15. Zack made a motion to go into Executive Session for the purpose of discussing legal/personnel issues according to SDCL 1-25-2.

Kaylynn called out of executive session at 10 pm

16. Motion by Angel, seconded by Zack to accept resignation letter from Kaylynn Grimmet.

17. Meeting adjourned at 10:03 pm