

Eastern Pennington County Ambulance Board of Directors

Minutes

September 19,2023 6:00 pm

WREA Community room

1. Stone L. called meeting to order at 6 pm
2. Roll Call  
Eisenbraun, Shull, Stone, Anderson - present  
Hoffman and Sieler are absent.  
Others: Matt Thompson, Lori Queen, Sarah Smith
3. Attendance on zoom-none
4. Motion by Shull, second by Eisenbraun to approve agenda. Motion carried.
5. Approve minutes:  
Motion by Shull, second by Eisenbraun to approve Minutes from August 14,2023.
6. Treasurer/Secretary report  
Motion by Eisenbraun, second by Shull to approve bills. Motion carried.
7. During the Finance Committee report, the focus was on working with Craig to update the chart of accounts. It was decided that a recategorization of accounts was needed.  
The meeting with the City budget committee is scheduled on Wednesday, September 27th to request a budget for the Wall Ambulance. Melanie has already established a budget for 2024 and is collaborating with Craig to finalize it. There's also mention of a preliminary review of special assessments that indicates a potential increase from the district, though it's not yet confirmed.
8. Consulting report  
For the month of August, the Wall Ambulance responded to a total of 20 calls, 13-transport to the hospital, six-refusals, one was canceled, one was law enforcement evaluation.  
Matt reviewed run reports to ensure completeness.  
Medicare revalidation was completed. Got an answer from PCC on online/credit card payments. The fee is too high with the recent vendor and PCC trying to find a different one with lower fee. Obtained quotation from Stryker for preventative maintenance on the ambulance equipment.  
Motion by Eisenbraun L. to approve Stryker contract (for annual combined preventative maintenance for \$1,538. Shull M. seconded. Motion carried.  
For next month's plan is to get all of the patient records in order as well as setting another way to track the patient billing account.
9. President/Vice President report  
It was noted that drivers need EVOG (Emergency Vehicle Operator Course) training, which will also include fire department personnel. Shull discovered that up to 5 CPR cards for volunteer drivers can be obtained for free, and Matt will investigate options for obtaining more cards with reduced fees.  
Issues with the security system were discussed, and Melanie's frustrating experience with a vendor was mentioned. Contacting a different security doors system was suggested.

Garage door repairs were addressed. All-season tires are to be purchased, and battery checks are needed.

10. Old Business

- Telehealth. Agreement signed, waiting on the installation.
- Pagers/station alarm. Station alarm scheduled for October to be installed.

11. New business

Shull notified that new check blanks need to be ordered.

An update on T-shirt orders was provided, stating that they were delayed and ordered in August.

12. Public comments

13. Members of the public expressed concerns about staffing levels, wages, and the need for cross-training with firefighters. There was also a suggestion for a designated pediatric champion at Wall Ambulance. Next Meeting will be October 17, 2023, 6 pm at the Community Center room.

14. Melanie made a motion to enter an Executive Session for the purpose of discussing legal/personnel issues according to SDCL 1-25-2 at 7:23 pm. Eisenbraun L. seconded. Stone declared out of executive session at 8:18 pm

15. Motion by Eisenbraun to approve nine holidays at 1.5 hourly pay. Seconded by Shull. Motion carried.

Holidays as follow:

New Year Day

Easter

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Christmas Eve

Christmas Day

New Year Eve

All holidays start at 12:01 am through 12 am

Motion by Shull to approve a pay schedule for drivers as discussed. Seconded by Eisenbraun.

Motion carried

16. Meeting adjourned.