

Eastern Pennington County Ambulance Board of Directors  
Minutes  
April 16, 2024  
Wall Community Center

1. L. Stone called the meeting to order at 5:59 PM
2. Present – Zack Hoffman, Linda Eisenbraun, Liliya Stone, and Melanie Shull.  
Absent – Angel Sieler  
Other – Matt Thompson
3. No Attendance on Zoom
4. Motion by M. Shull, to approve the Minutes from March 19, 2024, second by L. Eisenbraun. Motion carried
5. Treasurer/Secretary report – Tri-Gas checks oxygen tanks monthly. Melanie rolled over the Ambulance banking CD into a 13-month CD and its making 4.25%. The CD amount is \$53,923.74  
Motion by Z.Hoffman, to approve bills, second by L. Eisenbraun. Motion carried  
Melanie stated our income from insurance payments are down, since there have not been many transports. Melanie is working to get an account with Noridian. She will then be able to update the profile. Melanie stated that the Ambulance is in the positive. Lily stated that cost of a LUKAS is \$18,634.65. With grants and donations, the Ambulance has raised \$22,400. The extra will go towards the annual contract for maintenance on the LUKAS and equipment. Lily will make the phone call to order the LUKAS. Next year Ambulance Board members will split up and go to Township meetings.
6. Consulting Report – Ambulance responded to 9 Calls in March and 8 where transports. The total for 2024 is 20 calls, in 2023 there were 28 calls. Matt has reviewed the run reports to ensure completeness and sending them to billing. He worked with attorney Trask to review the articles of incorporation and get them ready for review and approval tonight. Matt also started the process to get the service/ district-issued a UEI number from sam.gov which is required for most grants from the Federal Government. There haven't been any Ambulance Summit meetings. Moving forward he would like to continue to move forward for a permanent solution for the director position. Matt covered a shift for the Ambulance due to staff shortage. Some EMTs have only been doing part-time due to scheduling conflicts with their full-time job. Lily will oversee scheduling.
7. President/VP report – Lily has the full schedule for the Rodeo season in Wall. Lily will do the scheduling of the Ambulance and EMTs to be there. May 11<sup>th</sup> the Ambulance and Fire Department will be doing breakfast for a fly in at the airport. There will be a free will donation that will be split with the Fire Department. There is a leak from the East wall of the Ambulance shed when it rains. Lily will have Garrett look at it. Discussion was held on removing the carpet and putting laminate flooring down.
8. New Business – Melanie will update the postal box in Wall. Melanie had a bill from Dakota Pest, the Board will terminate services with them and have Linda continue spraying.

9. Old Business – There was discussion on the Articles of Incorporation. Motion by L. Eisenbraun to approve the Articles of Incorporation. Second by M. Shull. Motion carried  
Lily applied for State grant and received \$3,000 to go towards consultant fee. Motion by M. Shull to accept revised Consultant agreement. Second by L. Eisenbraun. Motion carried. Lily will apply for the second round of State grant money when it opens again.  
EMS Week this year is May 19<sup>th</sup> through 26<sup>th</sup>. Lily would like to get an appreciation gift for the crew and have crew go to school to do an awareness program with the kids. Lily has discussed with Carolyn about holding Board meetings at the Community Center and Carolyn will let Lily know if there are any conflicts.
10. Public comments – none
11. Next Meeting will be May 21, 2024 at 6 PM at Wall Community Center
12. Discuss legal/personnel issues according to SDCL 1-25-2 – Motion by Z. Hoffman, second by L. Eisenbraun. Motion carried at 7:15 PM. L. Stone called out of Executive session at 7:59 PM  
Motion by L. Eisenbraun to refund overpayment of 2024 special tax assessment. Second by M. Shull. Motion carried
13. Other – Matt updated the Board that Dr. Long will no longer be the Medical Director for the Wall Ambulance, Dr. Buyan has stepped in as the new Medical Director. Matt said she is excited to take on the role. Matt also reported that the Ambulance does not have to wait for the Doctor at the hospital to drop off a patient. Once the patient is 250 feet from the Hospital then it is Hospital's responsibility to take care of the patient. If the Ambulance needs to take the patient, then it is considered as a new run.
14. Meeting adjourned at 7:59 PM