

Wall City Council Meeting
Community Center Meeting Room
July 21st, 2016 6:30pm

Members Present:

Marty Huether, Mayor
Rick Husted, Councilman
Stan Anderson, Councilman
Dan Hauk, Councilman
Dar Haerer, Councilman
Gale Patterson, Councilman

Member Absent:

Jerry Morgan, Councilman

Others Present:

Carolynn Anderson-Finance Officer
Garrett Bryan-Public Works Director
Cheyenne McGriff-Economic Development Director
Rod Senn-KLJ Engineering; Carrie Schell
Matt Laird –Metron Farnier Representative

(All action taken in the following minutes carried by unanimous vote unless otherwise stated.)

Mayor Huether called the meeting to order at 6:31pm, roll call was taken and a quorum was present.

The Pledge of Allegiance was recited.

Motion by Haerer, second by Hauk to approve the agenda. Motion carried.

Motion by Anderson, second by Husted to approve the consent agenda. Motion carried.

- Minutes of July 6th council meeting
- Minutes of July 12th fire department meeting
- City of Wall, Fire Department and Library claims

Review

- Cash and MM balance
- Building Permits:
 - Henry Chapell – replace roof material with steel at 402 Glenn Street

Rod Senn with KLJ Engineering gave an update on the ALP for the airport. Senn explained the last ALP approved by the FAA was in 1986; the proposed ALP in 2000 was never officially approved. In order to receive grant funds for the proposed runway extension an updated ALP will need to be approved. Mayor Huether expressed concern on waiting the eighteen months before the ALP has been approved and discovering the Railroad is not willing to work with the City on land needed for the extension. Senn commented KLJ will be engaging with the Railroad as soon as practical to determine their willingness to sell or lease land or allow a change to their current easement. A title search on the Airport is needed for the grant and two cost estimates are needed and were received. First American Title's estimate was for \$900 and Pennington Title's estimate was for \$500. Motion by Hauk, second by Haerer to accept the estimate from Pennington Title. Motion carried.

Matt Laird w/Metron Farnier presented information on the water meter reading system his company offers. The device can be added to any meter and is partnered with Verizon for collecting the data. The estimated up front cost for the system is \$150,000 and would have no additional cost for the next ten years. This type of system provides the meter reading usage every five minutes on every meter. It would notify the City if high usage occurs so a water leak will be detected in a matter of hours rather than a month between meter readings.

Tim Eisenbraun addressed the council on his property located in the Pritchard's Addition that he thought was zoned commercial but the City records indicate it is zoned residential and therefore being used improperly. Eisenbraun explained he understands he needs to find the documents to prove it is zoned commercial rather than residential but needs more time to do so. Motion by Patterson, second by Anderson to give Eisenbraun until the first September meeting to bring the documentation needed to determine the accurate zoning of his property. Motion carried.

Carrie Schell gave an update to the council on the status of the Badlands Farmer's Market. They turned down the grant because they were not able to begin by the required date. Some of the people interested in being a vendor had a late start to their garden or were hailed out. They plan to still set some dates for this fall and partake in the Fourth Avenue Floral Market. The Market group questioned the requirement for needing liability insurance and naming the City as additionally insured, rather than signing waivers, the vendor fees and the cost for their sign. The council felt the group could check with other farmer's markets how they handle the insurance issue, but felt the City should be free of liability for the event. It was the consensus of the council the vendor fees could be waived and the signage fee would be a one-time charge of \$10.

A building permit application from Randall Poste to build a fence in the front yard and rebuild an addition onto an existing cement pad in the back of the house at 705 Norris Street was addressed at this time. Fences are not permitted in front yards without a variance request and the overhang on the addition will be one foot from the lot line and five feet is the requirement. The fence has already been built as well as work has begun with the addition. Councilman Patterson expressed concern with citizens not applying for building permits when they know they are required and prior to construction. Motion by Patterson, second by Anderson to fine Poste \$100 allowed by ordinance for building before a permit is approved and to remove the fence unless Poste attends a council meeting to request the needed variance. Motion carried.

Public Works Director (PWD) Bryan commented the building permit for Chapell was applied for after the project was completed and if fines are going to be given, it should apply to everyone. Motion by Patterson, second by Haerer to fine Chapell \$100 for not applying for the building permit before the project was completed. Motion carried.

Economic Development Director, Cheyenne McGriff gave her report:

- **Housing Study Update**
 - We received the first draft of the study and it has been reviewed by the WEDC Housing Committee
 - We have asked Steve, the researcher, to return to survey more homes south of I-90
 - He plans to return in August to complete this
 - Steve will be at the September 15th City Council meeting to present the findings
 - We are discussing the best options for a public and/or community presentation beyond the initial City Council meeting
- **Tax Exempt Paperwork**
 - I have submitted a draft to an accountant with Casey Peterson and Associates.
- **Wall Promotional Video**
 - I have been helping Grant throughout the past few weeks to complete the Wall promotional video
 - He said Wednesday (yesterday) would be his last day filming, and it should be finished the first or second week of August
- **Upcoming Events**
 - BBR meeting/social media training for Small Business Beginnings participants, Wednesday, July 27th 5:10 pm (BBR meeting) 6:30 (social media training)
 - Badlands Community Farmers Market meeting, 5:15 pm, Thursday, July 28th, WREA Board Room
 - Archery Day, Friday, July 29th 5 pm – 7 pm (or later)
- **Rural X**
 - I was able to secure a scholarship for Cindy and me to attend. We each received \$350
 - Conference follow-up

Finance Officer (FO) Anderson explained there is an additional road that is planned in the Third Addition of the Cemetery. Also there are only a few surveying pins in that area and when trying to

mark lots there is room for error. Once the road is developed it could make a difference to people which direction headstones are placed. A quote was received for the cost of constructing the road for approximately \$15,000 and an estimate for additional pins would be around \$1,100. The consensus of the council was to remove the geo mat liner and the labor associated with it from the bid, and to plan to move forward with the project.

FO Anderson shared a rough draft on the 2017 budget. Anderson questioned if the finance committee should meet to review the rough draft before meeting with the committee's that have requested funds. The finance committee agreed to meet on Thursday, July 28th at 7:30am to review the budget.

FO Anderson questioned if the council had a suggestion on the next letter to send out for property cleanup. It was the consensus to ask property owners how the City may help with the cleanup process and to take pride in their property.

FO Anderson stated the deadline on the 212 Fifth Avenue property and the 511 property has been reached. She will be contacting the attorney's next week on the next step.


PWD Bryan reported they have been working on Well #6 and Well #1 to repair the water leaks and should be back on line once the repair parts have been received.

Drainage issues on James Street is still being worked on. The stop signs on South Boulevard have been checked into and waiting for a call back.

The next City Council meeting will be August 4th at 6:30pm, with the personnel meeting starting at 5:30pm.

Mayor Huether declared the meeting adjourned at 8:31pm.


Marty Huether, Mayor


Carolynn M. Anderson, Finance Officer

Wall Fire Department Minutes

July 12, 2016

Meeting called to order by: Ast Chief Jim Kitterman

Motion to approve minutes of last meeting by: George 2nd: Joe

Motion to approve financials by: George 2nd Cook

Camdon Sawvel, Anna Kitterman apps were put in.

Chris make motion to accept both Travis second motion passed

Motion to approve roster at: 23 By: Chris 2nd: Jerry pass

Members present: Travis E, Camdon Sawvel, Jeremy C, Jeremy H, Dani, Joe Steffens, Butch K, Jerry J, Chris Bessette, Jim K, Darwin G, George M,

Old Business:

Fireworks went great. City just voted to fund fireworks 100% we just need to do fire protection and set up. Will send some members to fireworks show. 900 dollars from businesses around \$2000 donations

Hot Dog feed at the tent. Around \$521 dollars made. Sold 3 cases of hotdogs left over at cost. Everything went well.

Want to get red card need physical by next week

Rest of the tender lights are in

New Business:

Extrication training will be done later in the year

Traffic incident management class needs to get done before the rally. Can't be on the weekend. Will set up for July 26th a Tuesday at 6pm

5 year plan with Pennington county fire. Got several bids. \$4169.00 bid from Hofer. 10 brush pants, 8 shirts, 6 radio harnesses, 10 structure helmets.

George makes motion to go with Hofer fire Joel 2nd Motion pass

Will buy some headlamps at Lowes \$35 will get 20% off.

Fire alarm list has been redone.

George makes motion to approve list Cook seconds Motion passed
make sure and have lights and sirens on when driving through town.

Check all trucks. Start motors, check tires radiators..ect

131 and 133 training classes for FF1 have several that need it.

Several classes can now be done online. Jim has the list.

Everyone need 100 200 700 800 and your 130 and 190

Hose test thursday september 8th

Motion to adjourn by: George 2nd: Jerry

Submitted by Chris Bessette

Checking/Money Market/CD Accounts


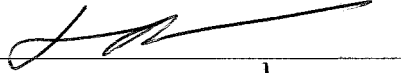
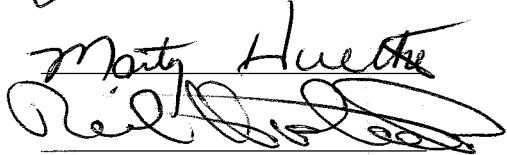
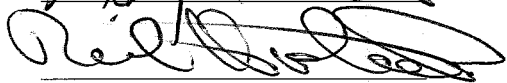
| FUND | ACCOUNT | Previous Balance | MTD Debit | MTD Credit | Current Balance |
|------------------------------|------------|---------------------|------------|------------|-------------------|
| CASH IN BANK | | | | | |
| GENERAL FUND | G 101-1010 | 73,242.45 | 190,743.40 | 197,158.51 | 66,827.34 |
| LIQUOR, LODGING, DINING TAX | G 211-1010 | -56.43 | 0.00 | 0.00 | -56.43 |
| WATER FUND | G 602-1010 | -54,216.63 | 22,088.73 | 13,952.37 | -46,080.27 |
| WASTEWATER FUND | G 604-1010 | 5,000.00 | 228.78 | 228.78 | 5,000.00 |
| SOLID WASTE FUND | G 612-1010 | 5,000.00 | 8,939.09 | 8,939.09 | 5,000.00 |
| Cash In Bank Balance | | | | | 30,690.64 |
| MONEY MARKET SAVINGS | | | | | |
| Airport Reserve | G101-1012 | 50,667.59 | 0.00 | 0.00 | 50,667.59 |
| Street Reserve | G101-1013 | 0.00 | 0.00 | 0.00 | 0.00 |
| Combined Reserve | | | | | |
| Beautification - \$734.10 | G101-1014 | 1,234.10 | 500.00 | 0.00 | 1,734.10 |
| BB lights - \$1,000 | | | | | |
| Sewer Reserve | G604-2519 | 0.00 | 16,100.00 | 0.00 | 16,100.00 |
| GENERAL FUND | G 101-1040 | 2,722,403.98 | 82,318.04 | 80,243.40 | 2,724,478.62 |
| LIQUOR, LODGING, DINING TAX | G 211-1040 | 109,665.02 | 4,188.95 | 0.00 | 113,853.97 |
| WATER FUND | G 602-1040 | 8,479.91 | 19,823.53 | 23,303.44 | 5,000.00 |
| WASTEWATER FUND | G 604-1040 | 136,447.83 | 13,798.95 | 242.28 | 150,004.50 |
| SOLID WASTE FUND | G 612-1040 | 320,001.67 | 8,271.80 | 8,949.97 | 319,323.50 |
| MM Savings Balance | | | | | 3,365,062.28 |
| SAVINGS CERTIFICATES | | | | | |
| GENERAL FUND | G 101-1050 | 368,720.43 | 567.85 | 0.00 | 369,288.28 |
| LIQUOR, LODGING, DINING TAX | G 211-1050 | 33,114.87 | 63.09 | 0.00 | 33,177.96 |
| CHECKING FIRE DEPT | | | | | |
| FIRE DEPT | G 280-1200 | 77,630.59 | 10,190.36 | 3,820.35 | 84,980.60 |
| FD RETIREMENT SAVINGS | | | | | |
| FIRE DEPT | G 280-1203 | 17,387.85 | 0.00 | 0.00 | 17,387.85 |
| MM CEMETARY | | | | | |
| CEMETERY | G 282-1300 | 2,445.58 | 0.06 | 0.00 | 2,445.64 |
| CHECKING CEMETARY | | | | | |
| CEMETERY | G 282-1301 | 15,029.74 | 3,158.50 | 771.39 | 17,416.85 |
| CD CEMETARY | | | | | |
| CEMETERY | G 282-1302 | 87,340.92 | 0.00 | 0.00 | 87,340.92 |
| CHECKING LIBRARY | | | | | |
| LIBRARY | G 281-1400 | 45,960.63 | 12,059.50 | 2,697.22 | 55,322.91 |
| SAVINGS LIBRARY | | | | | |
| LIBRARY | G 281-1401 | 2,413.38 | 0.06 | 0.00 | 2,413.44 |
| CD LIBRARY | | | | | |
| LIBRARY | G 281-1402 | 27,338.81 | 0.00 | 0.00 | 27,338.81 |

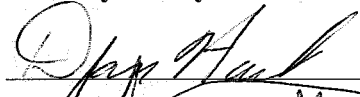

CITY BILLS
July 21, 2016

July 21, 2016 Bills:

| | | |
|------------------------|-------------------------------------|--------------------|
| AE2S | 2015 street improvement engineering | \$205.00 |
| Black Hills Chemical | CC supplies/Main St trash bags | \$288.94 |
| Central Distribution | mop for waxing CC floors | \$310.04 |
| Holiday Inn-Spearfish | FO conference lodging | \$305.85 |
| MidContinent | water testing | \$19.00 |
| Pennington Co. Sheriff | 3rd qrt budget | \$28,935.75 |
| One Call | locate requests | \$8.96 |
| Servall Supply | CC rugs | \$55.95 |
| Swartz, Bruce | tune CC piano | \$85.00 |
| Swiftec, Inc | park sprinkler system | \$116.08 |
| | Additions | |
| Swiftec, Inc | power for Celebration band | \$91.84 |
| TOTAL BILLS: | | \$30,422.41 |

Approved by the Wall City Council this 21st day of July 2016

FIRE DEPARTMENT BILLS

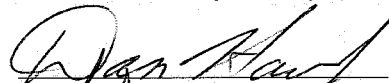
July 21, 2016

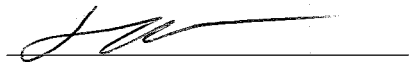
July 21, 2016 Bills:

| | | |
|-------------------------|-----------------------------|-------------------|
| Badlands Saloon | 16 pizzas | \$81.75 |
| Corner Pantry | fuel | \$19.24 |
| Crown Oil | fuel | \$516.48 |
| Jeremy Cook | Indian Canyon | \$284.20 |
| Kitterman, Jim | Indian Canyon | \$341.04 |
| Light & Siren | flasher w/lens-Chrome Bezel | \$836.00 |
| Rushmore Communications | test radios | \$165.00 |
| Septic Guys | port a pots-fireworks | \$200.00 |
| Verizon | mobile broadband | \$40.01 |
| | Additions | |
| First Western Insurance | Fireworks Insurance | \$276.00 |
| Red Rock Restaurant | 6/6 & 6/29 meeting meals | \$180.00 |
| Zep Manufacturing | vehicle wash | \$174.90 |
| TOTAL BILLS: | | \$3,114.62 |

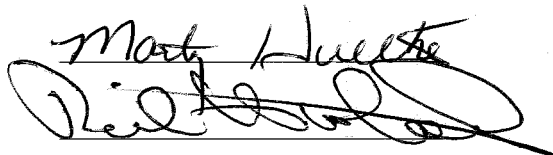
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LIBRARY BILLS

July 21, 2016

July 21, 2016 Bills:

| | | |
|---------------------|----------------|-----------------|
| Petty Cash | postage | \$43.19 |
| Sterling | ink cartridges | \$95.60 |
| TOTAL BILLS: | | \$138.79 |

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