

Eastern Pennington County Ambulance Board of Directors

Minutes

November 15,2022 6:00 pm

Wall Ambulance Shed

1. Dan called meeting to order at 6:02 pm
2. Roll Call
Board members:
Present: Angel, Dan, Zack, Lilly
Not present: Kaylynn
Others: Mary Williams, Lynn
3. Attendance on zoom - none
4. Motioned made by Lilly to approve Agenda, Zack seconded. Motioned carried.
5. Zack made a motion to approve minutes, Angel seconded. Motioned carried.
6. Motion made by Lilly to approve bills, Zack seconded. Motioned carried
7. New business
 - Sewer issue. Zack met with Todd Sieler to figure out how to fix the sewer issue. The best way to fix is to put a vent. Mary said that public works checked the facility. Decided to have Zack and Garrett meet and talk it through.
 - Lynn brought up a bill from Golden West Technologies for the City of Wall about an alarm system in a bathroom that doesn't work, and we need to get rid of it. How can we request to remove it? Bill was passed to the city.
 - Notice about tax deed against property in Ambulance District
8. Old business
 - County request for funds. Kaylynn was supposed to do that. She wasn't present at the meeting.
 - Policies and procedures. Need to create a policy on outstanding bills. Meet with PCC and see what ideas they have with outstanding bills.
 - Sewer incident- discussed earlier
9. Presidents' report- no report
10. Vice President report- no report
11. Treasurer's/Secretary report.
 - Updates on payroll, and financial reports. Angel is still working on different report from Quickbooks. There is an error in a quickbooks needs to be resolved. Recommendation to reach out to professional to learn about quickbooks. Need to reach out to SD Dept of Health and find out if we can get reimbursement for life pack.
 - Angel made a motion to approach the bank to cash out a CD based on the advice of the banker. Zack seconded. Motion carried
 - Reach out to the fire department about training space and utility bills. Angel suggested to review lease agreement with the city and find out what's in it.
 - For the next year: try to sign a contract to lock a rate on propane.

- Lilly suggested to review by-laws, and make some comments if any changes needs to be made.

12. Director's report

- Directors run report
Runs: 4
Treat and Transport: 3
Stand by no support Provided: 3
Canceled: 4
- Hired 4 people since last Board meeting

13. Public comments

14. Next Meeting will be December 20,2022

15. Zack made a motion to go into Executive Session for the purpose of discussing legal/personnel issues according to SDCL 1-25-2. Lilly seconded the motion. Dan declared everyone out of executive session at 8:30 pm

16. No other business

17. Meeting adjourned at 8:30 pm